

**MINUTES OF THE MEETING OF THE  
LITTLE SILVER BOROUGH COUNCIL  
May 8, 2023**

The meeting was called to order and the Statement of Compliance with the Open Public Meetings Act given by Mayor Neff at 7:00 pm.

“Adequate notice of this meeting has been provided by the mailing of a notice to the Asbury Park Press and The Two River Times on January 12, 2023, and by filing same with the Clerk of the Borough of Little Silver and by prominently posting said notice on the bulletin board of the Borough Hall, the Borough Website, the Borough Facebook Page, Borough Newsletter, Electronic Sign and Constant Contact. Notice about how to attend the meeting virtually was posted on the Borough website, Borough Facebook page, and Constant Contact.”

The salute to the flag was led by Councilman Holzapfel and followed by a moment of silence.

**Roll Call:**

Present: Mayor Neff, Councilpersons Brennan, Christensen, Galante, Holzapfel, Smith, Attorney Megan Bennett, and Administrator/Clerk Burke.

Absent: Councilwoman Brannagan

**Suspend regular order of business:**

Motion: Councilman Brennan

Second: Councilman Holzapfel

Discussion: None

Roll Call: Unanimous Ayes

**Resolution:** Approval of the hiring of Matthew T. Grady as a probationary Police Officer for the Borough of Little Silver, to be paid in accordance with the collective bargaining agreement. (R-78-23)

Motion: Councilman Galante

Second: Councilman Brennan

Discussion: None

Roll Call:

Ayes: Brennan, Christensen, Galante, Holzapfel, Smith

Nays: None

Abstain: None

Motion carried.

Councilman Galante explained that it has been harder than in the past to find quality candidates and he thinks Officer Grady will do a great job.

## RESOLUTION

**WHEREAS**, it is necessary for the Mayor and Council to fill a vacancy in the Little Silver Police Department; and

**WHEREAS**, after a detailed application and interview process a candidate has been recommended by the Police Chief with the support of the Police Committee; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Silver that Matthew T. McGrady be appointed to the position of Police Officer (probationary) and be assigned badge number 153, effective this date, May 8, 2023; and

**BE IT FURTHER RESOLVED** Matthew T. McGrady will be paid in accordance with the collective bargaining agreement salary scale; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Borough Clerk, Chief Financial Officer and Police Chief.

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #078-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on May 8, 2023



Kevin J. Burke, Jr.  
Administrator/Borough Clerk

Police Officer Matthew T. Grady was sworn in by Councilman Brennan.

Chief Halpin introduced Matthew McGrady. He is 25 years old and is from Spring Lake Heights. He started out as a police explorer, then worked as a dispatcher in Spring Lake.

He attended Rutgers University and graduated in 2020 with a Business Administration Bachelor's degree.

**Resume regular order of business.**

Motion: Councilman Smith

Second: Councilman Galante

Discussion: None

Vote: Unanimous Ayes

**Communications:** Block Party request was approved: Windsor Drive, Sherwood Road, Sherwood Circle, Nottingham Way on Sunday, May 21, 2023, 12-7:00 pm.

**Ordinance Introduction: 869-23**

**AN ORDINANCE TO UPDATE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF LITTLE SILVER, COUNTY OF MONMOUTH.**

**(Advertised in the Two River Times on May 11, 2023)**

**Public Hearing May 22, 2023**

Motion: Councilman Smith

Second: Councilman Galante

Discussion: None

Roll Call:

Ayes: Councilpersons Brennan, Christensen, Galante, Holzapfel, Smith

Nays: None

Abstain:

Motion carried.

**Ordinance Public Hearing: 866-23**

**ORDINANCE AMENDING §16A-5.7 OF CHAPTER 16A "LAND USE AND DEVELOPMENT REGULATIONS" OF THE CODE OF LITTLE SILVER, COUNTY OF MONMOUTH, AND STATE OF NEW JERSEY.**

**(Advertised in the TRT April 27, 2023)**

Mayor Neff stated the Planning Board looked at this ordinance since it was introduced at a previous meeting.

Attorney Bennett explained this ordinance came from the Planning Board's request. The ordinance language is being cleaned up for the meaning of building and structure. The Engineer and Planning Board attorney requested this amendment. There may also be an additional amendment. The Planning Board reviewed this amendment and did not make any changes.

Councilman Holzapfel explained the Planning Board very briefly looked over this ordinance at 10:30 pm after a long meeting and they did not have any discussion on it. Councilman Holzapfel does not agree with it.

Attorney Bennett explained she spoke with the engineer and confirmed that he has been operating under the assumption that what the ordinance is being amended to is what it was from the beginning. If the ordinance is not amended now, there are applications that have been denied or accepted based on the definition of what it is being changed to now; it needs to be done immediately.

- A) Motion to open hearing: Councilman Galante  
Second: Councilman Christensen  
Discussion: None  
Vote: Unanimous voice vote
- B) Mayor declares the hearing open.  
Council and Public Discussion: None
- C) Motion hearing to be closed: Councilman Brennan  
Second: Councilman Smith  
Discussion: None  
Vote: Unanimous voice vote
- D) Mayor declares hearing closed.
- E) Motion to adopt Ordinance 866-23 on second and final reading and to advertise in accordance with the law:  
Motion: Councilman Galante  
Second: Councilman Brennan  
Discussion: None  
Roll Call:  
Ayes: Councilpersons Brennan, Christensen, Galante, Smith  
Nays: Holzapfel  
Abstain: None  
Motion carried.

**Ordinance Public Hearing: 868-23**

**AN ORDINANCE OF THE BOROUGH OF LITTLE SILVER, IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR IMPROVEMENTS TO DOMINICK F. SANTELLE PARK LOCATED IN THE BOROUGH AND APPROPRIATING \$228,000 THEREFOR FROM THE BOROUGH'S OPEN SPACE TRUST FUND AND \$127,000 THEREFOR FROM THE BOROUGH'S GRANT FUND.**

**(Advertised in the TRT April 27, 2023)**

- A) Motion to open hearing: Councilman Smith  
Second: Councilman Christensen  
Discussion: None  
Vote: Unanimous voice vote
- B) Mayor declares the hearing open.  
Council and Public Discussion: Councilman Christensen wanted to clarify there will be two pickleball courts and building for boat and bathrooms. Mr. Burke added there will be an overhang for shade and tennis and basketball courts are getting resurfaced. There will be two unisex bathrooms. Councilman Galante stated there is about \$1 million in the Open Space Trust Fund,

so there is ample funding.  
It was stated that this project will go out to bid.

C) Motion hearing to be closed: Councilman Christensen  
Second: Councilman Galante  
Discussion: None  
Vote: Unanimous voice vote

D) Mayor declares hearing closed.

E) Motion to adopt Ordinance 868-23 on second and final reading and to advertise in accordance with law:  
Motion: Councilman Christensen  
Second: Councilman Holzapfel  
Discussion: None  
Roll Call:  
Ayes: Councilpersons Brennan, Christensen, Galante, Holzapfel, Smith  
Nays: None  
Abstain: None  
Motion carried.

**Brief remarks on the agenda from members of the public:**

No comments from Zoom or audience.

**REPORTS OF COUNCILMEMBERS:**

**TRAFFIC AND PEDESTRIAN SAFETY, PUBLIC WORKS AND INFRASTRUCTURE**

(Council President, Traffic Safety Committee, Municipal Court)

Council President Brennan reported on the following:

DPW: Brody and Clay got complimented on their work at Point Road School fields and parking lot area, as well as the fire company lot landscaping.

Infrastructure: Projects underway on Silverside Ave, Rumson Place, Winding Way, and Holly Tree Lane. Silverside should be completed tomorrow. There was a sinkhole on the corner of Judith Road and Daniel Drive that has not been fixed yet. Mr. Burke stated they got an estimate from our current contractor that is in town, but he was not detailed enough and only gave a labor cost; more details are being waited on.

Two River Water put out an announcement about sump pumps not being hooked up to the sewer lines, since it can cause sewage to back up into a house.

Mayor Neff added that we don't allow sump pumps to be hooked up to storm drains either, and shouldn't be pumped into the street; they should discharge into your yard.

NJ Transit got back to Councilman Brennan and asked specifically what they are looking for. Councilman Brennan met with Mr. Burke and Mayor Neff and they decided on three points to give to NJ Transit: ADA compliance at the train station, assistance for pedestrian safety from the train station to surrounding neighborhoods and Fort Monmouth, and to install electric vehicle charging stations at the train station lot.

Traffic & Safety: Nothing to report.

## **POLICE AND EMERGENCY PREPAREDNESS:**

(Open Space, Capital Projects, Emergency Planning, IT, Cyber Security)

Councilman Galante reported on the following:

Police: Every member of the agency is in some form of training in order to keep everyone up to speed. In April, there were 515 auto stops and over 320 summonses written; this is a 10% increase since April 2022. Radios are in place and have been tested at the police level; fire and EMS had a few glitches to work through with the manufacturer.

A resident reached out recently about safe-guarding our schools with class 3 officers at each school. Councilman Galante explained there is an officer at each school during drop off and pick up, there are cameras at the schools, police train in the schools 4 times a year, as well as other training. Response times to the schools are 90 seconds.

Fire: Nothing to report.

EMS: Nothing to report.

IT: Nothing to report.

OEM: Minimal help was needed after torrential rains at the end of April.

Technology Committee: Edmunds requisition training is happening.

Fire Police: Nothing to report.

## **BUDGET AND INSURANCE (aka Finance):**

(Shade Tree, Little Silver Schools, Little Silver Business Community and CFO)

Councilman Smith reported on the following:

Schools: The budget meeting was April 27<sup>th</sup> and the presentation has been posted to the school district's website. Student Government Day is May 24<sup>th</sup>.

Shade Tree Commission: 400+ trees were distributed to students on Arbor Day.

Little Silver Business Community: Meeting with Tom Arnone still scheduled for June 12<sup>th</sup> at 6 pm.

Finance: Still fine-tuning this year's budget, specifically with regards to capital projects and capital items

## **PLANNING AND ZONING, COAH, AND TELECOMMUNICATIONS:**

(COAH, Litigation, Planning Board, Assessor's Office and Environmental Commission)

Councilman Holzapfel reported on the following:

Planning Board: Resolution for Dunkin Donuts was completed, with the condition that they contact Chief Halpin when ready to open because of pedestrian safety concerns. There is a probability the Planning Board is going to be sued over the removal of a tree condition on Westwood Road. The homeowner next door lives in Florida and claims she did not receive notice. Once the resolution is approved, the objectors will have 45 days to appeal.

Environmental Commission: A rain garden was installed on Saturday at Challenger Field storm drain.

COAH: Nothing to report.

Litigation: Nothing to report.

Telecommunications: Nothing to report.

## **PERSONNEL:**

(Two River Water Reclamation Authority, Recycling, 100<sup>th</sup> Birthday Celebration)  
Councilwoman Brannagan was absent; Mayor Neff reported on the following:  
100<sup>th</sup> Birthday Celebration: Merchandise sales will end May 30<sup>th</sup>; all items are live on the website. 50/50 sales are also live. Next meeting is May 24<sup>th</sup>, followed by weekly meetings until the event. \$24,000 in sponsorships has been raised, but they are looking for an additional \$30,000.  
Personnel: Nothing to report.

### **PUBLIC COMMUNICATION AND INFORMATION**

(Shared Services w/ Mayor, Library Trustees, Board of Health, Red Bank Regional High School, Recreation)  
Councilman Christensen reported on the following:  
Rec: Blood drive is May 13<sup>th</sup> at the Woman's Club  
RBR: Budget got approved.  
Board of Health: Nothing to report.  
Library: Nothing to report.  
Two River Council Members Group: Nothing to report.  
Community Events: Nothing to report.

### **MAYOR'S REPORT**

(Two River Council of Mayors, Monmouth County Commissioners, Governor's Office and local legislators, Parker Homestead, and Shared Services in conjunction w/ Councilman Christensen)

**Administrator's Report:** Mr. Burke the Council's opinion on getting a tent for the Memorial Day ceremony to cover the Council and attendees since it was extremely hot last year. Councilman Galante suggested buying 12-foot pop-up tents so that we have them for future use.

Mr. Burke stated a resident would like to put a bench somewhere, but not at Memorial Park. There are other locations available around town.

Mr. Burke showed flag samples to hang on the light posts.

Councilman Galante stated "Do Not Resuscitate" no longer applies outside of a hospital. There are now forms available for your home to be filled out by a physician and hung in a specific location so that emergency responders know where to look.

**Old Business:** None

**New Business:** None

**Public Comment:** Nothing on Zoom or from audience.

### **Consent Agenda**

Motion: Councilman Brennan

Second: Councilman Galante

Discussion: None

Roll Call:

Ayes: Councilpersons Brennan, Christensen, Galante, Holzapfel, Smith

Nays: None

Abstain:

Motion carried.

1. RESOLUTION: Authorizing the payment of bills. (R-23-79)
2. RESOLUTION: Accepting the resignation of Patrolman Israel Dunning from the Borough of Little Silver Police Department effective April 25, 2023. (R-23-80)



**BOROUGH OF LITTLE SILVER  
VOUCHERS PAYABLE  
May 8, 2023**

I offer this Resolution in favor of the payment of the following vouchers which have been authenticated and presented for payment. These payments represent expenditures for which an appropriation was duly made in the budget adopted by the governing body, including any emergency expenditures. The Chief Financial Officer has certified that sufficient funds are available to pay the same from each designated appropriation.

**CHECK DISBURSEMENTS**

Operating-Current Year	\$	152,426.73
Operating-Prior Year		3,809.52
Capital		127.92
Grant		23,224.07
Various Trusts & Reserves		4,795.76
Escrow Projects		1,205.00

**PAYROLL**      4/28      162,929.88

**VOID CHECKS**

**MANUAL CHECKS**


<b>ACH DEBIT</b>	Ameriflex Claims-April 2023	529.55
	Ameriflex-May 2023	197.00
	Capturepoint-May 2023	59.30
	Chase Paymentech-May 2023	1,009.41

<b>WIRE TRANSFERS</b>	SHBP-May 2023	117,486.99
	PFRS Annual Contribution	556,678.00
	PERS Annual Contribution	323,955.00
	American Express	1,930.36
	Monmouth County Taxes	1,186,140.70

**TOTAL**      \$      2,536,505.19

  
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 Craig R. Marshall, CFO

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #079-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on May 8, 2023

  
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 Kevin J. Burke, Jr.  
 Administrator/Borough Clerk

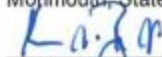
## RESOLUTION

**WHEREAS**, the Chief of Police has received and subsequently forwarded the Borough Clerk a letter from Patrolman Israel Dunning that he has voluntarily resigned his employment with the Borough of Little Silver Police Department effective April 25, 2023.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that they accept the resignation of from Patrolman Israel Dunning from the Borough of Little Silver Police Department effective April 25, 2023.

ResignationPatrolmanIsraelDunning

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #080-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on May 8, 2023



Kevin J. Burke, Jr.  
Administrator/Borough Clerk

AJOURNMENT: There being no further business, the meeting was adjourned at 7:57 pm with a motion from Councilman Christensen and a second from Councilman Brennan, followed by a unanimous voice vote.

Respectfully submitted,

Kevin Burke  
Administrator/Borough Clerk