

**MINUTES OF THE MEETING OF THE
LITTLE SILVER BOROUGH COUNCIL
March 13, 2023**

The meeting was called to order and the Statement of Compliance with the Open Public Meetings Act given by Mayor Neff at 7:00 pm.

“Adequate notice of this meeting has been provided by the mailing of a notice to the Asbury Park Press and The Two River Times on January 12, 2023, and by filing same with the Clerk of the Borough of Little Silver and by prominently posting said notice on the bulletin board of the Borough Hall, the Borough Website, the Borough Facebook Page, Borough Newsletter, Electronic Sign and Constant Contact. Notice about how to attend the meeting virtually was posted on the Borough website, Borough Facebook page, and Constant Contact.”

The salute to the flag was led by Mr. Burke and followed by a moment of silence.

Roll Call:

Present: Mayor Neff, Councilpersons Brannagan, Brennan, Christensen, Galante, Holzapfel, Smith, Attorney Bennett, and Administrator/Clerk Burke.

Absent:

Chris Faherty, EMS Chief: Call volume has been quieter than usual, but the Fire Department had 2 critical calls this week: a high-rise fire in Red Bank and a multialarm fire in Sea Bright. EMS had 4 trauma patients in town in a 30-day period.

With spring approaching, LS EMS and Fire Department will be at more community events- races, Project Prom, drinking and driving awareness, graduation.

EMS is due to receive their new ambulance in May or June. Electrical was just upgraded in the EMS bays.

The St. Patrick’s Day fundraiser was a success. There were well over 600 attendees. Money raised will go towards capital projects this year.

Councilman Brennan asked if the ambulance was replacing another. Mr. Faherty answered that it is replacing an ambulance from 2006, which still has residual value to be put towards the cost of the new vehicle.

Communications: Oceanport Avenue and Tinton Place closing for twenty-four (24) hours per day for five (5) days starting Monday, March 20, 2023.

There will be more info next meeting about Rumson Place work being done in April. They will need to bore underneath the railroad tracks during day and night work.

Open to public: None

Brief remarks on the agenda from members of the public:

Keith Wells, Parker Homestead Update: The upstairs bedroom construction at the Homestead is on schedule to be finished. The plaster walls were redone, woodwork replaced, electric replaced. It is planned to be open on the 19th for Little Silver’s 100th

anniversary champagne toast open house. Boy Scouts will be attending the toast for the flag ceremony. There is a blue spruce in front of the house that is dying; Bob Sickles has offered to replace it with a Norway spruce in a different location. Norway Spruces live a very long time. Keith would like to have a dedication ceremony. Four schools are scheduled to visit the Homestead, weekend in Old Monmouth is in May. They will be open every Sunday 10 am – 2 pm all summer long. Councilwoman Brannagan suggested Arbor Day, which is Friday, April 28th, for the tree dedication.

Zoom Comment:

Jamal Jamis posted “This meeting is pointless.”

REPORTS OF COUNCILMEMBERS:

TRAFFIC AND PEDESTRIAN SAFETY, PUBLIC WORKS AND INFRASTRUCTURE

(Council President, Traffic Safety Committee, Municipal Court)

Council President Brennan reported on the following:

DPW: The Ayers Room has been refitted for Planning and Zoning. The old zoning office has been painted and will be a conference room. The Mayor’s office is also being redone. Some furniture was donated by Councilman Brennan.

Infrastructure: Mr. Burke, Greg Blash, and Mr. Brennan have a meeting with Dept. of transportation and NJ Transit March 27th about the railroad station and handicap access. Attorney Bennett added that she should also attend the meeting.

The Road Program for 2022 will be starting.

Traffic & Safety: Sergeant Giblin reported to Traffic and Safety that there have been complaints of speeding on Silverside Avenue. One of the speed boards has been reposted and officers have been out with handhelds.

POLICE AND EMERGENCY PREPAREDNESS:

(Open Space, Capital Projects, Emergency Planning, IT, Cyber Security)

Councilman Galante reported on the following:

Police: Interviews were conducted the past week; 3 applicants were very good.

IT: Resolution tonight to authorize the Edmunds GovTech project.

EMS: Nothing more to report.

Fire: Nothing more to report.

OEM: Nothing to report.

Technology Committee: Nothing to report.

Fire Police: Nothing more to report.

BUDGET AND INSURANCE (aka Finance):

(Shade Tree, Little Silver Schools, Little Silver Business Community and CFO)

Councilman Smith reported on the following:

Shade Tree Commission: Saplings have been ordered for Environmental Day on March 25th. 300 saplings will go to Point Road students on Arbor Day April 28th. Shade Tree is working with a farm in Long Branch to get 6-8 specimen trees at a lower price to offer to

residents who are having trees taken down.

Finance: Some money from the Open Space Fund will be used for maintenance around town.

Schools: EFLS fundraising event on March 31st at Asbury Lanes.

Little Silver Business Community: Nothing to report.

PLANNING AND ZONING, COAH, AND TELECOMMUNICATIONS:

(COAH, Litigation, Planning Board, Assessor's Office and Environmental Commission)

Councilman Holzapfel reported on the following:

Environmental Commission: Environmental Day is March 25th.

Planning Board: County Planning Board approved Dunkin Donuts app so it is moving along into technical review in Little Silver. It will probably go before Planning Board in May. Councilman Holzapfel met with the arborist on the proposed tree ordinance; there are still a few things to add.

COAH: Nothing to report.

Litigation: Nothing to report.

Telecommunications: Nothing to report.

PERSONNEL:

(Two River Water Reclamation Authority, Recycling, 100th Birthday Celebration)

Councilwoman Brannagan reported on the following:

100th Birthday Celebration: Sunday, March 19th is the official 100th anniversary of Little Silver, with a champagne toast at Parker Homestead at 2 pm. Next celebration meeting is March 29th at 7 pm at the Woman's Club. Sponsorships are being promoted in the newsletter. Website will be live on Sunday.

Personnel: Nothing to report.

PUBLIC COMMUNICATION AND INFORMATION

(Shared Services w/ Mayor, Library Trustees, Board of Health, Red Bank Regional High School, Recreation)

Councilman Christensen reported on the following:

Rec: Basketball is ending, baseball is starting. Easter egg hunt is March 25th. Applications for summer rec counselors are due March 15th; interviews will start on March 24th.

Library: Everything is going well with their heating/cooling, as well as the programs going on. There are passes to museums for residents.

Board of Health: Nothing to report.

RBR: Next Board meeting is Wednesday, March 15th.

Two River Council Members Group: Nothing to report

Community Events: Nothing to report

MAYOR'S REPORT

(Two River Council of Mayors, Monmouth County Commissioners, Governor's Office and local legislators, Parker Homestead and Shared Services in conjunction w/ Councilman Christensen)

Mayor Neff reported the Two River Council of Mayors will begin again on March 30th.

Administrator's Report: Mr. Burke had nothing to report.

Old Business: None

New Business: None

Public Comment: Nothing on Zoom or from audience.

Consent Agenda

Motion: Councilman Galante

Second: Councilwoman Brannagan

Discussion: Mayor Neff pointed out that there are four residents attaining the rank of Eagle Scout.

Keith Wells stated that there was a nice article in the Two River Times about Little Silver's 100th Anniversary coming up.

Roll Call:

Ayes: Councilpersons Brannagan, Brennan, Christensen, Galante, Holzapfel, Smith

Nays: None

Abstain:

Motion carried.

1. RESOLUTION: Authorizing the payment of bills. (R-23-45)
2. RESOLUTION: Approval of membership in the Little Silver Volunteer Fire Department. (R-23-46)
3. RESOLUTION: Approving the reimbursement to Alderbrook Condominium Association in the amount of \$3,809.52 in lieu of providing snow plowing and street lighting for the calendar year 2022. (R-23-47)
4. RESOLUTION: Approving the procurement of Edmunds GovTech in the amount of \$40,505.00 for the purposes of modernizing and streamlining the Borough's technology and software systems. (R-23-48)
5. RESOLUTION: In recognition of John G. Clausing III and his achievement of attaining the rank of Eagle Scout, the highest ranking in Scouting. (R-23-49)
6. RESOLUTION: In recognition of Mathias Lazewski and his achievement of attaining the rank of Eagle Scout, the highest ranking in Scouting. (R-23-50)
7. RESOLUTION: In recognition of Brady Prunty and his achievement of attaining the rank of Eagle Scout, the highest ranking in Scouting. (R-23-51)
8. RESOLUTION: In recognition of Max Van De Graaf and his achievement of attaining the rank of Eagle Scout, the highest ranking in Scouting. (R-23-52)
9. Approval of the Meeting Minutes of January 5, 2023.
10. Approval of the Meeting Minutes of January 23, 2023.

**BOROUGH OF LITTLE SILVER
VOUCHERS PAYABLE
March 13, 2023**

I offer this Resolution in favor of the payment of the following vouchers which have been authenticated and presented for payment. These payments represent expenditures for which an appropriation was duly made in the budget adopted by the governing body, including any emergency expenditures. The Chief Financial Officer has certified that sufficient funds are available to pay the same from each designated appropriation.

CHECK DISBURSEMENTS

Operating-Current Year	\$	77,409.90
Operating-Prior Year		2,465.00
Capital		8,875.00
Grant		0.00
Various Trusts & Reserves		5,239.76
Escrow Projects		1,025.00

PAYROLL 3/3 158,543.14

VOID CHECKS

MANUAL CHECKS


ACH DEBIT	Ameriflex Mar. 2023	197.00
	Ameriflex Claims-Feb. 2023	1,340.38
	Capturepoint-Feb. & Mar. 2023	760.47
	Chase Paymentech-Mar 2023	953.99
	Lincoln Nat. Life Insur.-Mar. 2023	352.99

WIRE TRANSFERS


Monmouth County Treasurer	1,196,614.01
American Express-Feb. 2023	550.88
SHBP-Mar. 2023	120,028.50
Retiree Healthcare Stipends Mar. 2023	7,490.75

TOTAL \$ **1,581,846.77**

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #045-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



 Kevin J. Burke, Jr.
 Administrator/Borough Clerk



 Craig R. Marshall, CFO

RESOLUTION

Borough of Little Silver

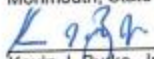
County of Monmouth, State of New Jersey

A resolution in support of Christopher Faherty for membership in the Little Silver Volunteer Fire Department.

WHEREAS, The Chief of the Little Silver Volunteer Fire Department, (LSVFD) Anthony "Rocky" Nolin and the majority of the membership of the LSVFD by affirmative vote have approved the nomination of Christopher Faherty for membership in the LSVFD and;

NOW, THEREFORE, BE IT RESOLVED, based on the recommendation of Chief Nolin and the majority affirmative vote of the LSVFD membership, the Mayor and Council of the Borough of Little Silver approve the membership of Christopher Faherty.

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #046-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



Kevin J. Burke, Jr.
Administrator/Borough Clerk

RESOLUTION


WHEREAS, the Borough of Little Silver and Alderbrook Condominium Association have reached an agreement on the services which the Borough will provide and those for which Alderbrook will be compensated in lieu of providing the services; and

WHEREAS, the Borough provides and will continue to provide garbage, leaf and branch collection and will compensate Alderbrook Condominium Association for street lighting and snow plowing in lieu of providing the services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that the Mayor and Borough Clerk be and are hereby authorized to enter into agreement with Alderbrook Condominium Association for compensation in the amount of \$3,809.52 in lieu of providing snow plowing and street lighting for the calendar year 2022.

resAlderbrookAgreement

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #047-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



Kevin J. Burke, Jr.
Administrator/Borough Clerk

RESOLUTION

WHEREAS, the Borough of Little Silver wishes to modernize and streamline the Borough's technology and software systems and has created a Technology Committee to review different characteristics, qualities, and systems available; and

WHEREAS, based on detailed research, along with staff input and recommendations and under the Borough Administrator's direction; and

WHEREAS, all the various aspects of the Borough's work systems are recorded and implemented with Edmunds GovTech; and

WHEREAS Edmunds GovTech is a proprietary system; and

WHEREAS, the Borough Administrator recommends the proposals for electronic requisitions, human resources, and payroll, submitted by Edmunds GovTech

Edmunds GovTech
Northfield, NJ

\$40,505.00; and


WHEREAS, this is to include all software services – license, support services, implementation, and conversion services; and

WHEREAS, adequate funding for these upgrades is contained in Capital Ordinance #865-23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that the proposals submitted by Edmunds GovTech in the combined amount of \$40,505.00 for electronic requisitions, human resources and payroll be and is hereby accepted.

ResEdmundsUpdateSystem

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #048-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



Kevin J. Burke, Jr.
Administrator/Borough Clerk

RESOLUTION

WHEREAS, John Grady Clausing, III, as a member of the Boy Scouts of America, Troop 67, has achieved the rank of Eagle Scout, the highest rank in Scouting; and

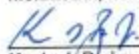
WHEREAS, Jack's Eagle Scout project involved the design and planting of an apple orchard at the Parker Homestead in Little Silver, NJ; and

WHEREAS, the project involved many volunteers led by Jack in this service to our community, and has already produced apples; and

WHEREAS, the project was the culmination of years of effort and service with Troop 67, during which Jack exemplified all of the attributes of a good Scout, a trusted friend, and community leadership;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Little Silver hereby recognizes the achievement of John Grady Clausing, III in attaining the rank of Eagle Scout, and congratulates, thanks, and commends him for his service to the Boy Scouts of America and to his community.

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #049-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



Kevin J. Burke, Jr.
Administrator/Borough Clerk

280983628v.1

RESOLUTION

WHEREAS, Mathias Lazewski, as a member of the Boy Scouts of America, Troop 126, has achieved the rank of Eagle Scout, the highest rank in Scouting; and

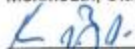
WHEREAS, Mathias' Eagle Scout project involved refurbishing the playground perimeter at Winding Brook Nursery School in Tinton Falls, NJ; and

WHEREAS, the project involved many volunteers led by Mathias in this service to the community; and

WHEREAS, the project was the culmination of years of effort and service with Troop 126, during which Mathias exemplified all of the attributes of a good Scout, a trusted friend, and community leadership;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Little Silver hereby recognizes the achievement of Mathias Lazewski in attaining the rank of Eagle Scout, and congratulates, thanks, and commends him for his service to the Boy Scouts of America and to his community.

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #050-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



Kevin J. Burke, Jr.
Administrator/Borough Clerk

280983336v.1

RESOLUTION

WHEREAS, Brady Prunty, as a member of the Boy Scouts of America, Troop 126, has achieved the rank of Eagle Scout, the highest rank in Scouting; and

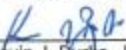
WHEREAS, Brady's Eagle Scout project involved repairing the Christian Brothers Academy cross country track and putting up signs; and

WHEREAS, the project involved many volunteers and was a service to the community; and

WHEREAS, the project was the culmination of years of effort and service with Troop 126, during which Brady exemplified all of the attributes of a good Scout, a trusted friend, and community leadership;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Little Silver hereby recognizes the achievement of Brady Prunty in attaining the rank of Eagle Scout, and congratulates, thanks, and commends him for his service to the Boy Scouts of America and to his community.

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #051-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



Kevin J. Burke, Jr.
Administrator/Borough Clerk

280983126v.1

RESOLUTION

WHEREAS, Max Van De Graaf, as a member of the Boy Scouts of America, Troop 126, has achieved the rank of Eagle Scout, the highest rank in Scouting; and

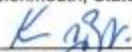
WHEREAS, Max's Eagle Scout project involved constructing a composting privy at Happy Animal Sanctuary in Howell, NJ; and

WHEREAS, the project involved many volunteers led by Max in this service to the community; and

WHEREAS, the project was the culmination of years of effort and service with Troop 126, during which Max exemplified all of the attributes of a good Scout, a trusted friend, and community leadership;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Little Silver hereby recognizes the achievement of Max Van De Graaf in attaining the rank of Eagle Scout, and congratulates, thanks, and commends him for his service to the Boy Scouts of America and to his community.

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #052-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



Kevin J. Burke, Jr.
Administrator/Borough Clerk
280983202v.1

RESOLUTION: Approving the governing body to enter into executive session reference personnel and potential litigation matters. (R-23-53)

Motion: Councilman Brennan

Second: Councilman Galante

Discussion:

Roll Call:

Ayes: Councilpersons Brannagan, Brennan, Christensen, Galante, Holzapfel,
Smith
Nays: None
Abstain:
Motion carried.

Resolution

Borough of Little Silver

WHEREAS, the Borough Council of the Borough of Little Silver is subject to certain requirements of the Open Public Meetings Act (N.J.S.A. 10:4-6, et seq.); and

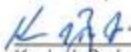
WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-12) provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Little Silver to discuss in a session not open to the public certain matters relating to the item or items authorized by law (N.J.S.A. 10:4-12b) and designated as potential litigation and personnel matters.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Little Silver, assembled in public session on March 13, 2023, that an Executive Session closed to the public shall be held on March 13, 2023, at 7:00 p.m. at Little Silver Borough Hall, 480 Prospect Ave., Little Silver, NJ for matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that formal action may be taken after the Executive Session.

I, Kevin J. Burke, Jr., Borough Administrator/ Borough Clerk of the Borough of Little Silver do hereby certify that the foregoing is a true copy of Resolution #053-23, passed by the Borough Council of the Borough of Little Silver, County of Monmouth, State of New Jersey, at a meeting held on March 13, 2023



Kevin J. Burke, Jr.
Administrator/Borough Clerk

A motion was made by Councilman Galante to end executive session at 8:08 pm, seconded by Councilman Brennan, followed by a unanimous voice vote.

AJOURNMENT: There being no further business, the meeting was adjourned at 8:09 pm with a motion from Councilman Brennan and a second from Councilman Galante, followed by a unanimous voice vote.

Respectfully submitted,

Kevin Burke
Administrator/Borough Clerk