

BOROUGH COUNCIL MEETING  
BOROUGH HALL – 7:00 P.M.  
May 8, 2023

1. Meeting called to Order and Statement of Compliance with Open Public Meetings Act by Mayor Neff
2. Salute to the Flag
3. Moment of Silence
4. Roll Call
5. Suspend regular order of business.
6. Resolution: Approval of the hiring of Matthew T. McGrady as a probationary Police Officer for the Borough of Little Silver to be paid in accordance with the collective bargaining agreement.

Motion:  
Second:  
Vote:

7. Resume normal order of business.
8. Communications: Block Party Request for Windsor Drive, Sherwood Road, Sherwood Circle and Nottingham Way
9. **Ordinance Introduction: 869-23**

**AN ORDINANCE TO UPDATE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF LITTLE SILVER, COUNTY OF MONMOUTH**

**Public Hearing May 22, 2023**

**Motion:**  
**Second:**  
**Vote:**

10. **Ordinance 866-23: Public Hearing:**

**ORDINANCE AMENDING § 16A-5.7 OF CHAPTER 16A “LAND USE AND DEVELOPMENT REGULATIONS” OF THE CODE OF LITTLE SILVER, COUNTY OF MONMOUTH, AND STATE OF NEW JERSEY.**

**(Advertised in the TRT April 27, 2023)**

Motion to open hearing:

Second:  
VOTE:

- c) Mayor declares the hearing open.  
Council and Public Discussion
- d) Motion hearing be closed.  
Second:  
VOTE:
- e) Mayor declares hearing closed.
- f) Motion to approve on second and final reading and to advertise in  
accordance with law.  
Motion:  
Second:  
Roll Call:

**11. Public Hearing: Ordinance 868-23:**

**(Advertised in the T.R.T. April 27, 2023)**

**AN ORDINANCE OF THE BOROUGH OF LITTLE SILVER, IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR IMPROVEMENTS TO DOMINICK F. SANTELLE PARK LOCATED IN THE BOROUGH AND APPROPRIATING \$228,000 THEREFOR FROM THE BOROUGH'S OPEN SPACE TRUST FUND AND \$127,000 THEREFOR FROM THE BOROUGH'S GRANT FUND**

Motion to open hearing:

Second:  
VOTE:

- c) Mayor declares the hearing open.  
Council and Public Discussion
- d) Motion hearing be closed.  
Second:  
VOTE:

- e) Mayor declares hearing closed.
- f) Motion to approve on second and final reading and to advertise in accordance with law.  
 Motion:  
 Second:  
 Roll Call:

12. Brief remarks on the agenda from members of the Public.

13. REPORTS OF COUNCILMEMBERS:

<p>TRAFFIC AND PEDESTRIAN SAFETY,          PUBLIC WORKS, INFRASTRUCTURE AND          (Traffic Safety Committee and Municipal Court)</p>	<p>Mr. Brennan          (Council President)</p>
<p>POLICE AND EMERGENCY PREPAREDNESS:          (Open Space, Capital Projects, Emergency          Planning, Information Technology and Cyber Security)</p>	<p>Mr. Galante</p>
<p>BUDGET AND INSURANCE (Finance)          (Shade Tree, Little Silver Schools,          Little Silver Business Community and CFO)</p>	<p>Mr. Smith</p>
<p>PLANNING AND ZONING, COAH, AND          TELECOMMUNICATIONS:          (COAH, Litigation, Planning Board,          Assessor's Office and Environmental Commission)</p>	<p>Mr. Holzapfel</p>
<p>PERSONNEL          (Two River Water Reclamation Authority          Recycling and 100<sup>th</sup> Birthday Celebration Committee)</p>	<p>Mrs. Brannagan</p>
<p>PUBLIC COMMUNICATION AND INFORMATION          (Shared Services w/ Mayor, Library Trustees,          Board of Health, Red Bank Regional and Recreation.</p>	<p>Mr. Christensen</p>
<p>Mayor's Report          (Two River County of Mayors, Monmouth County Commissioners,</p>	<p>Mayor Neff</p>

Governor's Office and local legislators, Parker Homestead and Shared services in conjunction with Mr. Christensen)

Administrator's Report:

Mr. Burke

Old Business.

14. New Business

15. Public Comment

16. CONSENT AGENDA

Motion:

Second:

Council and Public discussion:

Roll Call:

1. Resolution: Authorizing the payment of bills
2. Resolution: Accepting the resignation of Patrolman Israel Dunning from the Borough of Little Silver Police Department effective April 25, 2023

Motion:

Second:

Roll Call:

17. Adjournment

## RESOLUTION

**WHEREAS**, it is necessary for the Mayor and Council to fill a vacancy in the Little Silver Police Department; and

**WHEREAS**, after a detailed application and interview process a candidate has been recommended by the Police Chief with the support of the Police Committee; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Silver that Matthew T. McGrady be appointed to the position of Police Officer (probationary) and be assigned badge number 153, effective this date, May 8, 2023; and

**BE IT FURTHER RESOLVED** Matthew T. McGrady will be paid in accordance with the collective bargaining agreement salary scale; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Borough Clerk, Chief Financial Officer and Police Chief.

Updated May 2023

**AN ORDINANCE FOR SALARIES OF CERTAIN  
OFFICERS AND EMPLOYEES OF THE BOROUGH  
OF LITTLE SILVER, COUNTY OF MONMOUTH**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF LITTLE SILVER, THAT:

The salaries of the following non-contractual employees of the Borough of Little Silver herein shall be established by ranges. The annual salaries of shall be set forth by Resolution every year. The ranges are hereinafter set forth:

Council Member	2,500.00 – 3,500.00
Borough Administrator	25,000.00 - 120,000.00
Borough Clerk	40,000.00 - 95,000.00
Deputy Borough Clerk	35,000.00 - 75,000.00
Deputy Borough Administrator	45,000.00- 70,000.00
Qualified Purchasing Agent	15,000.00 - 70,000.00
Treasurer	20,000.00 - 75,000.00
Chief Financial Officer	35,000.00 - 150,000.00
Finance Clerk	20,000.00 - 50,000.00
Assessor	30,000.00 - 60,000.00
Tax Collector	15,000.00 - 75,000.00
Deputy Tax Collector	10,000.00 - 60,000.00
Municipal Court Judge	25,000.00 - 60,000.00
Municipal Court Judge Special Court Session	600.00 - 700.00 per session
Court Administrator After Hours	40,000.00 – 80,000.00 25.00 - 40.00
Court Administrator Special Court Session	250.00 – 400.00 per session
Deputy Court Clerk Violations Clerk	22.00- 35.00 per hour

Deputy Court Clerk Special Court Session	125.00 to 200.00 per session
Deputy Court Clerk Violations Clerk Regular Court Session	125.00 to 175.00 per session
Library Director	60,000.00 – 90,000.00
Librarian	42,000.00-60,000.00
Library Technician.	18.00 - 28.00 per hour
Library Assistant	18.00 - 28.00 per hour
General Clerical Assistant	18.00 - 28.00 per hour
Registrar	2,000.00 – 7,000.00
Assessor's Clerk	18.00 – 28.00 per hour
Board of Health Clerk	4,000.00 – 6,500.00
Board of Health Secretary	500.00 – 2,500.00
Property Maintenance Code Enforcement Officer	5,000.00 – 25,000.00
Prosecutor	13,000.00 – 25,000.00
Prosecutor Special Court Session	400.00 – 700.00 per session
Website/Newsletter Editor	8,000.00 – 12,000.00
Shade Tree Enforcement Officer	2,000.00 – 5,000.00
Recreation Director	25,000.00 – 45,000.00
Special Projects Coordinator	15,000.00- 45,000.00
Summer Recreation Program Lead	4,000.00-6,000.00
Summer Recreation Program Assistant	2,000.00 – 4,500.00
Summer Youth Counselor	10.75 – 14.50 per hour
Chief of Police	135,000.00 – 195,000.00

Police, Captain	120,000.00 - 175,000.00
Police Dispatcher	35,000.00 – 75,000.00
Relief Dispatcher Trainee	14.25 – 18.00 per hour
Relief Police Dispatcher	18.00 – 25.00 per hour
Special Police Officer Class I	15.00 - 25.00 per hour
Special Police Officer Class II	18.00 – 28.00 per hour
Police Matron	18.00 - 24.00 per hour
Crossing Guard "A"	25.00 – 30.00 per session
Relief Crossing Guard	25.00 – 30.00 per session
Crossing Guard Trainee	15.00 – 25.00 per session
Public Works/Recycling Director	75,000.00 – 145,000.00
Public Works/Recycling Asst. Director	58,000.00 - 100,000.00
Public Works/ Roadman (after 3 <sup>rd</sup> completed year)	58,000.00 – 90,000.00
Public Works Roadman (year 2)	52,500.00-57,500.00
Public Works Roadman (year 3)	57,000.00-62,500.00
Public Works/ Roadman (1 <sup>st</sup> Yr. Probationary)	43,000.00 – 50,000.00
Public Works Seasonal Laborer	18.00 – 22.00 per hour
Borough Mechanic	65,000.00 – 100,000.00
Borough Assistant Mechanic	55,000.00 – 90,000.00
Groundskeeper/Junior Crew Leader	55,000.00 – 85,000.00
Police Secretary	45,000.00 – 75,000.00
Recycling Coordinator	5,000.00 – 50,000.00
Planning Board Secretary	20,000.00 – 50,000.00



Zoning Administrative Officer	15,000.00 – 50,000.00
Manager, Planning and Zoning Office	35,000.00-60,000.00
Administrative Clerk	10,000.00 – 25,000.00
Computer Technician	5,000.00 - 20,500.00
Railroad Parking Permit Coordinator	5,000.00 – 10,000.00
Railroad Parking Meter Coordinator	15.00 - 30.00 per hour

**EMPLOYEES HIRED BEFORE MARCH 15, 2004:**

In addition to the annual salary as determined by ordinance aforesaid, each full time non-contractual employee with a work schedule of 35 hours per week or more shall receive by way of educational credit payment: \$500 for an Associates Degree or equivalent number of credits (60 hours); \$500 additional for a Bachelors Degree for a total of \$1,000; and \$500 additional for a Masters Degree for a total of \$1,500.

The educational credit payment by way of salary shall be added to the base salary, shall be paid bi-weekly and shall be reported to the appropriate New Jersey pension fund, together with the annual salary as "Regular Base Salary" as part of the officer or employee salaries. The Educational credit payments for each officer and employee shall continue until such time as the officer or employee retires.

**EMPLOYEES HIRED AFTER MARCH 15, 2004:**

Non contractual employees hired after March 15, 2004 shall, if qualified, receive the educational credit payment set forth above upon completion of one year's service to the Borough or within thirty (30) days after earning the appropriate degree and submitting proof of degree to the Borough. The educational credit payment shall be a one-time payment for each degree earned and shall not be reflected in base salary

4. The salaries and rates of compensation herein provided supersede all previous salaries and rates of pay heretofore by ordinance established.

5. This ordinance shall take effect upon its passage and publication according to law.

**ORDINANCE 866-23**

**ORDINANCE AMENDING § 16A-5.7 OF CHAPTER 16A “LAND USE AND DEVELOPMENT REGULATIONS” OF THE CODE OF LITTLE SILVER, COUNTY OF MONMOUTH, AND STATE OF NEW JERSEY**

**WHEREAS**, the Mayor and Borough Council have determined the section of the code of Little Silver relating to Accessory Structures requires updating for internal consistency within the code; and

**WHEREAS**, the power of the Mayor and Borough Council to adopt or amend a zoning ordinance relating to the nature and extent of the uses of land and of buildings and structures thereon is set forth in N.J.S.A 40:55D-62; and

**WHEREAS**, the Mayor and Borough Council believe § 16A-5.7 includes a definition of the term “accessory structures” that is inconsistent with the intent of the section; and

**WHEREAS**, the Mayor and Borough Council want to ensure consistency in the code of Little Silver, particularly regarding land use and development regulations;

**NOW THEREFORE BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Little Silver, County of Monmouth, and State of New Jersey, (additions to text indicated by **bold text**; deletions to text indicated by ~~strikeout~~) as follows:

§ 16A-5.7 Accessory Structures.

Unless otherwise specified in this chapter, accessory structures shall conform to the following regulations as to their locations on the lot.

- A. An accessory structure attached to a principal structure shall comply in all respects with the yard requirements of this chapter for the principal structure. Detached accessory ~~buildings~~ **structures** shall be located in other than a front yard, and if located in a side or rear yard area shall be setback as provided in Article 10 of the ordinance from all lot lines, except that one storage shed containing 100 square feet or less of floor area and not more than 12 feet in height measured from the existing finished grade may be located not less than eight feet from any side or rear lot line.
- B. Accessory structures shall not exceed 16 feet in height.
- C. Accessory structures shall not exceed 150 square feet in size, except free standing garages, which may not exceed 600 square feet in size.
- D. A detached accessory structure, in any residential zone, shall be at least five feet from the principal structure and any other accessory structure.

- E. No accessory building shall be used for residence purposes.
- F. Air conditioners and condenser units shall be allowed three feet of the principal structure and at least 15 feet from the property line, except that the distance to the property line can be reduced to as little as eight feet if a sound absorption/reduction system to determine noise levels is installed.

**ORDINANCE NO. 868-23**

AN ORDINANCE OF THE BOROUGH OF LITTLE SILVER, IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR IMPROVEMENTS TO DOMINICK F. SANTELLE PARK LOCATED IN THE BOROUGH AND APPROPRIATING \$228,000 THEREFOR FROM THE BOROUGH'S OPEN SPACE TRUST FUND AND \$127,000 THEREFOR FROM THE BOROUGH'S GRANT FUND

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LITTLE SILVER, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The total amount of \$355,000 is hereby appropriated by the Borough of Little Silver, in the County of Monmouth, New Jersey (the "Borough") for improvements and all things necessary therefore or incidental thereto to Dominik F. Santelle Park located in the Borough, as follows:

\$228,000 is hereby appropriated from the Borough's Open Space Trust Fund; and

\$127,000 is hereby appropriated from the Borough's Grant Fund representing the \$60,000 contribution received from the Rumson Country Club and the \$67,000 grant expected to be received from the State of New Jersey, Fiscal Year 2023 Local Recreation Improvement Grant.

Section 2. The capital budget or temporary capital budget, as applicable, of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or temporary capital budget, as applicable, and capital program as

approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

Section 3. This ordinance shall take effect as provided by law.

**BOROUGH OF LITTLE SILVER  
VOUCHERS PAYABLE  
May 8, 2023**

I offer this Resolution in favor of the payment of the following vouchers which have been authenticated and presented for payment. These payments represent expenditures for which an appropriation was duly made in the budget adopted by the governing body, including any emergency expenditures. The Chief Financial Officer has certified that sufficient funds are available to pay the same from each designated appropriation.

**CHECK DISBURSEMENTS**

Operating-Current Year	\$	152,426.73
Operating-Prior Year		3,809.52
Capital		127.92
Grant		23,224.07
Various Trusts & Reserves		4,795.76
Escrow Projects		1,205.00

PAYROLL	4/28	162,929.88
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**VOID CHECKS**

**MANUAL CHECKS**

ACH DEBIT	Ameriflex Claims-April 2023	529.55
	Ameriflex-May 2023	197.00
	Capturepoint-May 2023	59.30
	Chase Paymentech-May 2023	1,009.41

WIRE TRANSFERS	SHBP-May 2023	117,486.99
	PFRS Annual Contribution	556,678.00
	PERS Annual Contribution	323,955.00
	American Express	1,930.36
	Monmouth County Taxes	1,186,140.70

<b>TOTAL</b>		<b>\$ 2,536,505.19</b>
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 Craig R. Marshall, CFO

## RESOLUTION

**WHEREAS**, the Chief of Police has received and subsequently forwarded the Borough Clerk a letter from Patrolman Israel Dunning that he has voluntarily resigned his employment with the Borough of Little Silver Police Department effective April 25, 2023.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that they accept the resignation of from Patrolman Israel Dunning from the Borough of Little Silver Police Department effective April 25, 2023.

ResignationPatrolmanIsraelDunning