

BOROUGH COUNCIL MEETING
BOROUGH HALL – 7:00 P.M.
June 26, 2023

1. Meeting called to Order and Statement of Compliance with Open Public Meetings Act by Mayor Neff
2. Salute to the Flag
3. Moment of Silence
4. Roll Call
5. Communications: Proposed Legislation S-3906 that if passed would provide 4.32 billion of give it back property tax relief to every town and county in NJ and 1.98 MM to the Borough if passed. Short-term rentals of residential properties within the Borough. County Commissioners make 9/11 a county holiday.
6. Brief remarks on the agenda from members of the Public.

7. REPORTS OF COUNCILMEMBERS:

TRAFFIC AND PEDESTRIAN SAFETY, PUBLIC WORKS, INFRASTRUCTURE AND (Traffic Safety Committee and Municipal Court)	Mr. Brennan (Council President)
POLICE AND EMERGENCY PREPAREDNESS: (Open Space, Capital Projects, Emergency Planning, Information Technology and Cyber Security)	Mr. Galante
BUDGET AND INSURANCE (Finance) (Shade Tree, Little Silver Schools, Little Silver Business Community and CFO)	Mr. Smith
PLANNING AND ZONING, COAH, AND TELECOMMUNICATIONS: (COAH, Litigation, Planning Board, Assessor's Office and Environmental Commission)	Mr. Holzapfel
PERSONNEL (Two River Water Reclamation Authority Recycling and 100 th Birthday Celebration Committee)	Mrs. Brannagan
PUBLIC COMMUNICATION AND INFORMATION (Shared Services w/ Mayor, Library Trustees,	Mr. Christensen

Board of Health, Red Bank Regional and Recreation.

Mayor's Report

Mayor Neff

(Two River County of Mayors, Monmouth County Commissioners,
Governor's Office and local legislators, Parker Homestead and
Shared services in conjunction with Mr. Christensen)

Administrator's Report:

Mr. Burke

Old Business.

8. New Business

9. Public Comment

10. CONSENT AGENDA

Motion:

Second:

Council and Public discussion:

Roll Call:

1. Resolution: Authorizing the payment of bills
2. Resolution: Authorizing the renewal of the plenary retail distribution ABC license #1323-44-002-003 for Little Silver Liquors. The license renewal will be for a period of July 1, 2023 through June 30, 2024
3. Resolution: Authorizing the renewal ABC license #1323-33-004-00 for Brickwall at Little Silver. The license renewal will be for a period of July 1, 2023 through June 30, 2024. This license is currently in-pocket status.
4. Resolution: Authorizing the renewal a limited retail distribution ABC License #1323-43-001-004 for Ferrucci's Two, Prospect Plaza. The license renewal will be for a period of July 1, 2023 through June 30, 2023.
5. Resolution: Approving the hiring of Robert Duncan as a relief crossing guard at the commensurate wage for his training period. Upon successful completion of his probationary period, he will be paid according to the salary ordinance.
6. Resolution: Requesting the Director of the Division of Local Government Services approve the insertion of a special revenue item for the 2023 Borough Budget in the amount of \$2,206.51 for the State of New Jersey Fiscal Year 2023 Alcohol Education Rehabilitation Fund.
7. Resolution: Approving the hiring of Jacob Roche as a Special Law Enforcement Officer 1 (SLEO 1) for the Borough of Little Silver Police Department.
8. Resolution: To cancel grant balances on the books of the Borough of Little Silver from the NJ Department of Law and Public Safety, Division of Highway Traffic Safety in an amount of \$280.00 and from the NJ Department of Community Affairs, Local Recreation Grant in an amount of \$125.05 for a total of \$405.05.
9. Resolution: Authorizing the Borough of Little Silver to participate in intra-county mutual

- aid and assistant agreements with participating units in the County of Monmouth.
10. Resolution: Approving a contract with Civic Plus, 302 South 4th Street, Suite 500, Manhattan, KS, in the amount of \$11,974.87 for the design, development, hosting, security, training etc. for a new Borough website.
 11. Resolution: Approval of the release of an escrow balance in the amount of \$500.00 for 615 Harding Road, Block 18, Lot 15.
 12. Resolution: Approval of an update to the 2023 salary resolution

Motion:

Second:

Roll Call:

11. Adjournment

RESOLUTION

WHEREAS, Little Silver Liquors, Inc., 497 Prospect Avenue, Little Silver, N.J. has applied to the Mayor and Council of the Borough of Little Silver for renewal of their Plenary Retail Distribution License; and

WHEREAS, the necessary Tax Clearance Certificate required for renewal has been received and the renewal fee has been paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that License #1323-44-002-003 for Little Silver Liquors, Inc. is hereby granted for the period of July 1, 2023 through June 30, 2024.

ResLiquorlicenseBottleShop

RESOLUTION

WHEREAS, Brickwall at Little Silver, LLC., license in Pocket Status, has applied to the Mayor and Council of the Borough of Little Silver for renewal of their Plenary Retail Consumption License; and

WHEREAS, the necessary Tax Clearance Certificate and Special Ruling 12.39 required for renewal have been received.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that License #1323-33-004-001 for Brickwall at Little Silver, LLC., Pocket Status, is hereby granted for the period of July 1, 2023 through June 30, 2024.

ResLiquorlicenseBrickwall

RESOLUTION

WHEREAS, Ferrucci's Two Inc, 24 Prospect Plaza LLC. has applied to the Mayor and Council of the Borough of Little Silver for renewal of their Limited Retail Distribution License Number 1323-43-001-004; and

WHEREAS, the necessary Tax Clearance Certificate required for renewal have been received.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that License #1323-43-001-004 for Ferrucci's Two Inc. is hereby granted for the period of July 1, 2023 through June 30, 2024.

RESOLUTION

WHEREAS, there is a need to appoint additional relief crossing guards for the various school crossing posts within the Borough of Little Silver should regular crossing guards are unable to report to duty during the school year.

WHEREAS, Robert F. Duncan, has applied and has been recommended by the Chief of Police to be a relief crossing guard for the Borough of Little Silver. The rate of pay for a relief crossing guard is \$25.00 per session.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that Robert F. Duncan be appointed as a relief crossing guard which is an at-will position.

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Police Chief, CFO and Borough Clerk.

Res appointment of relief crossing guard duncan

RESOLUTION

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the New Jersey Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may approve the insertion of an item of appropriation of an amount equal to any such special item of revenue, making such item of revenue available for expenditure; and

WHEREAS, the Borough of Little Silver in the County of Monmouth, State of New Jersey received an ACH deposit on June 7, 2023 from the State of New Jersey for the Fiscal Year (FY) 2023 Alcohol Education Rehabilitation Fund in the amount of \$2,206.51; and

WHEREAS, said funding will be used by the Municipal Court for Driving While Intoxicated (DWI) related expenses in the Borough of Little Silver; and

WHEREAS, no match funding is required to secure said grant monies; and

WHEREAS, the Mayor and Council of the Borough of Little Silver is desirous of amending the 2023 Borough Budget to provide for said funding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of The Borough of Little Silver in the County of Monmouth, State of New Jersey, hereby requests the Director of the New Jersey Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$2,206.51 which item is now available as a revenue from the State of New Jersey under the caption of Alcohol Education Rehabilitation Fund.

BE IT FURTHER RESOLVED that the like sum of \$2,206.51 be and the same is hereby appropriated under the caption of Alcohol Education Rehabilitation Fund.

RESOLUTION

WHEREAS, the Borough Police Department is desirous to hire a Special Law Enforcement officer (SLEO 1); and

WHEREAS, it has been recommended by Police Chief Paul Halpin, with the support of the Police Committee that Jacob R. Roche, be appointed for the position of SLEO 1 with the Borough Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that Jacob R. Roche be appointed as a SLEO 1 at a salary of \$20.59 per hour effective June 26, 2023 with the Borough of Little Silver Police Department.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Borough Clerk, CFO and Chief of Police.

res appointment of Roche as a SLEO1

**RESOLUTION TO CANCEL GRANT BALANCES ON THE
BOOKS OF THE BOROUGH OF LITTLE SILVER**

WHEREAS, there exists on the Balance Sheet of the Borough of Little Silver certain grant receivables and grant appropriation reserve balances; and

WHEREAS, it is necessary to formally cancel the following receivable balances against the offsetting appropriation reserve balances on the balance sheet with the excess or deficit, if any, to operations for grants that have been completed for less than the allotted amount.

NJDPLS/DHTS - Distracted Driving Crackdown, FY 2023	\$280.00
<u>NJDCA – Local Recreation Improvement Grant, Santelle Park</u>	<u>\$125.05</u>
<u>Total Cancellation</u>	<u>\$405.05</u>

NOW, THEREFORE, BE IT RESOLVED that the Current Grant Fund receivable balance in the total amount of \$405.05 noted above is hereby cancelled; and the total grant appropriation reserve balance in the amount of \$405.05 noted above is hereby cancelled with no excess or deficit to operations.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this resolution to the New Jersey Director of Local Government Services and a certified copy to the Chief Financial Officer to effectuate the cancellation.

RESOLUTION

WHEREAS, Chapter 222, Public Law 1989 mandates the development and approval of Emergency Operations Plans for all municipalities, counties and the State; and

WHEREAS, an Emergency Operations Plan will allow the Borough of Little Silver in correlation with the Borough of Little Silver Office of Emergency Management to better prepare and manage jurisdiction-wide emergencies; and

WHEREAS, the Borough of Little Silver must submit an Emergency Operations Plan through the County Office of Emergency management to the State Office of Emergency Management for initial review and approval, and will require recertification every (2) two years, and

WHEREAS, the Mayor and Council of the Borough of Little Silver are in receipt of an Emergency Operations Plan and a request from the Borough of Little Silver Office of Emergency Management for formal Adoption, and

NOW, THEREFORE, BE IT RESOLVED by, the Mayor and Council of the Borough of Little Silver that the Borough of Little Silver Emergency Operations Plan be and is hereby adopted.

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Little Silver hereby authorizing the continual participation in the Monmouth County Intra-County Mutual Aid and Assistance Agreement as referenced for the term consistent with the Municipal Emergency Operations Plan.

BE IT FUTHER RESOLVED that the Municipal Clerk forwards a certified true copy of this resolution to the Monmouth County Office of Emergency Management Coordinator and the Borough of Little Silver Emergency Management Coordinator.

RESOLUTION

WHEREAS, the Borough of Little is in need of updating and the expansion of the Borough Website; and

WHEREAS, a Technological Committee was formed to review, evaluate and recommend such updating and expansion; and

WHEREAS, the following quotes were solicited:

CivicPlus Manhattan, KS	\$11,974.87
Web Alliance International Agency Toms River, NJ	\$12,400.00; and

WHEREAS, after extensive review and research the Technological Committee recommends to the Borough Administrator/Clerk the quote submitted by CivicPlus; and

WHEREAS, adequate funding is contained in the Ordinance #865-23; and

WHEREAS, the Borough Administrator/Clerk has reviewed the CivicPlus quote and finding it to be in order recommends said quote to the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Little Silver that the quote submitted by CivicPlus in the amount of \$11,974.87 for the updating and expansion of the Borough Website be and is hereby accepted.

RESOLUTION

WHEREAS, the Borough Engineer has determined that the following projects have been completed and recommends that the following escrow balances and construction fees in the amount of \$500.00 be released:

Frank Crow
615 Harding Road
Little Silver, NJ 07739
Block 18, Lot 15

\$500.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that the above escrow balances be and are hereby released.

WHEREAS, the Salary Ordinance adopted on May 22, 2023, established salary ranges for certain titles and positions of the officers and employees of the Borough of Little Silver.

WHEREAS, the Mayor and Council passed resolution #2023-094 at a meeting on June 12, 2023 which identified the annualized salaries of borough employees for calendar year 2023

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that the following employees shall be compensated for 2023 at the rates designated as follows. Any employee employed after January 1, 2023, shall have their annual compensation pro-rated as of the date of employment.

<u>NAME</u>	<u>POSITION OR TITLE</u>	<u>SALARY</u>
<u>Jacob Roche</u>	<u>Full Time Dispatcher</u>	<u>\$41,600.00</u>
<u>Jacob Roche</u>	<u>Special Law Enforcement Officer 1 (SLEO1)</u>	<u>\$20.00 per hour</u>
<u>Peter Giblin</u>	<u>OEM Coordinator</u>	<u>\$6,000.00</u>
<u>E.H.</u>	<u>Summer Recreation Counselor-Tennis</u>	<u>\$11.25</u>

BE IT STILL FURTHER RESOLVED that the names, designations and salaries herein provided supersede all previous names, designations and salaries heretofore by Resolution established; and,

BE IT FINALLY RESOLVED that a certified copy of this Resolution be transmitted to the Chief Financial Officer to make the necessary payroll adjustments.

Borough of Little Silver\Payroll\2023 PAYROLLS