



Borough of Little Silver Office of the Municipal Clerk

480 Prospect Avenue
Little Silver, NJ 07739

Application for Landlord Registration

Pursuant to Ordinance #872-23

P.L. 2022, c. 92 institutes a new minimum liability insurance requirement for owners of businesses and rental units. Effective for new insurance policies issued on or after November 3, 2022, the law requires the owner of a business, or one or more rental units, to maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence. However, owner-occupied two-family, three-family, or four-family homes are subject to a lower \$300,000 coverage minimum. In all cases, owners are required to annually register the certificate of insurance in the municipality where the business or rental unit is located.

Property Address: _____

Block: _____ **Lot:** _____

1) Recorded owner(s) of property:

Name: _____

Phone #: _____

Address: _____

E-mail: _____

2) If the record owner is a corporation:

Name: _____

Phone #: _____

Address: _____

E-mail: _____

Agent: _____

Record owner is not a corporation

3) If the address of any record owner is not located in the county in which the dwelling is located, please provide the information of a contact person who resides in the county or an office in the county of which the premises are located and is authorized to accept notices from a tenant and to issue receipts therefor and to accept service of process on behalf of the record owner:

Name: _____

Phone #: _____

Address: _____

E-mail: _____

Agent: _____

4) Managing agent of the premises, if any, or the managing agent who provides the regular maintenance service if different than above:

Name: _____

Phone #: _____

Address: _____

E-mail: _____

Agent: _____

There is no managing agent

5) The managing agent to be reached in the event of emergency if different than above:

Name: _____

Phone #: _____

Address: _____

E-mail: _____

Agent: _____

Same as above

6) The name and address of every holder of a recorded mortgage on the premises:

Name: _____

Phone #: _____

Address: _____

E-mail: _____

Agent: _____

There is no recorded mortgage on the property

8) If fuel oil is used to heat the building and the landlord furnishes the heat:

Name of fuel oil dealer: _____

Phone #: _____

Address: _____

Grade of fuel oil: _____

The building is not heated by fuel oil

The building is heated by fuel oil, but the landlord does not furnish heat

7) Adult tenant record for each rental unit:

Name: _____

Name: _____

Phone #: _____

Phone #: _____

E-mail: _____

E-mail: _____

Landlord Signature: _____

Date: _____

Please attach the following:

Proof of Lead Safe Certification

Copy of the declaration page

Certificate of Insurance Registration

\$25 filing fee (Please make check payable to "Borough of Little Silver")



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RENTAL UNIT OWNERS CERTIFICATE OF INSURANCE REGISTRATION FORM

In accordance with N.J.S.A. 40A:10A-1 et seq., and Borough of Little Silver Ordinance #872-23

Rental Property Address: _____ Block: _____ Lot: _____

Recorded owner(s) of property:

Name: _____

Phone #: _____

Address: _____

E-mail: _____

Certificate of Insurance Information:

Policy Holder's Name: _____

Policy Number: _____

Address of the Covered Property: _____

Effective Dates of the Policy: _____

Type of Coverage Provided: _____

Policy Limits: _____

Names of any additionally insured parties: _____

Please provide a copy of the declaration page

(Do not write below this line, Office Use Only)

Date Received: _____

Received By: _____