

**MINUTES OF THE SPECIAL MEETING OF THE
LITTLE SILVER BOROUGH COUNCIL
June 29, 2009**

The meeting was called to order and the Statement of Compliance with the Open Public Meetings Act given by Mayor Castleman at 8:00 p.m.

"Adequate notice of this meeting has been provided by the mailing of a notice to the Asbury Park Press and The Two River Times, by filing same with the Clerk of the Borough of Little Silver and by prominently posting said notice on the bulletin board of the Borough Hall, all since June 5, 2009."

Mayor Castleman announced that the purpose of this meeting is for adoption of the 2009 Municipal Budget.

The salute to the flag was led by Mr. Neff and followed by a moment of silence.

Roll Call:

Present: Mayor Castleman, Mr. Bitman, Mr. Gilmour, Mr. Levine, Mr. Neff,
Mr. O'Hern, Attorney Bennett and Mr. Biehl, Administrator/Clerk

Absent: Mr. VanWinkle

Mr. Biehl read the following:

R E S O L U T I O N

**EMERGENCY APPROPRIATION
EXTENDING THE TEMPORARY BUDGET FOR 2009
FOR THE PERIOD JULY 1 TO SEPTEMBER 30, 2009**

WHEREAS, in the normal operation of the Borough of Little Silver, it will be necessary for making contracts, commitments and payments prior to the adoption of the regular budget for the Borough of Little Silver for the year 2009; and

WHEREAS, the 2009 Extended Temporary Budget expires on June 30, 2009; and

WHEREAS, adoption of the 2009 Municipal Budget is anticipated on a date to be set during the third quarter of 2009; and

WHEREAS, in order to meet the obligations of the Borough for the period of July 1, 2009 to September 30, 2009, it becomes necessary to extend the Temporary Budget for 2009 to include additional appropriations; and

WHEREAS, the total amount of the appropriations made hereunder do not exceed twenty-six and twenty-five hundredths percent (26.25%) of the budget for the year 2008, exclusive of the amount appropriated for capital improvements, interest and debt redemption charges;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that, pursuant to N.J.S.A. 40A:4-20, the following Temporary Budget be and is hereby amended to include the following additional appropriations for the period July 1, 2009 through September 30, 2009; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be transmitted to the Director of the Department of Community Affairs and the Borough Deputy Chief Financial Officer, in the total amount of \$2,154,966.00.

EXTENDED TEMPORARY BUDGET

2009

GENERAL ADMINISTRATION

Salaries & Wages	01-20-100-011	60,000
Other Expense	01-20-100-021	25,000

MAYOR & COUNCIL

Salaries & Wages	01-20-110-012	4,850
Other Expense	01-20-110-020	

MUNICIPAL CLERK

Salaries & Wages	01-20-120-010	10,000
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FINANCIAL ADMINISTRATION

Salaries & Wages	01-20-130-010	90,000
Other Expense	01-20-130-022	150

REVENUE ADMINISTRATION

Salaries & Wages	01-20-145-010	20,000
Other Expense	01-20-145-021	600

TAX ASSESSMENT ADMINISTRATION

Salaries & Wages	01-20-150-011	11,775
Other Expense	01-20-150-028	2,650

LEGAL SERVICES

Salaries & Wages	01-20-155-010	4,100
Other Expense	01-20-155-028	17,500

ENGINEERING SERVICES

	01-20-165-020	4,000
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PLANNING BOARD		
Salaries & Wages	01-21-180-011	18,445
Other Expense	01-21-180-021	6,700
OTHER CODE ENFORCEMENT FUNCTIONS		
Salaries & Wages	01-22-195-010	1,700
Other Expense	01-22-195-022	
LIABILITY INSURANCE		
	01-23-210-090	12,000
EMPLOYEE GROUP INSURANCE		
	01-23-220-092	400,000
POLICE DEPARTMENT		
Salaries & Wages	01-25-240-011	436,100
Other Expense	01-25-240-022	25,000
POLICE DISPATCH - 911/School Resource Officer		
Salaries & Wages	01-25-250-010	40,000
Other Expense	01-25-250-020	12,750
OFFICE OF EMERGENCY MANAGEMENT		
	01-25-252-020	2,000
FIRE PREVENTION		
Salaries & Wages	01-25-256-010	3,140
Other Expense	01-25-256-022	2,100
AID TO VOL. AMBULANCE		
	01-25-260-026	875
LOSAP - OE		
	01-25-265-020	70,000
MUNICIPAL PROSECUTOR'S OFFICE		
Salaries & Wages	01-25-275-010	1,251
Other Expense	01-25-275-020	
STREET & ROAD MAINTENANCE		
Salaries & Wages	01-26-290-011	18,500
Other Expense	01-26-290-026	
SHADE TREE		
Salaries & Wages	01-26-300-010	8,113
Other Expense	01-26-300-020	
RECYCLING		
Salaries & Wages	01-26-305-011	97,000
Other Expense	01-26-305-022	97,871

BUILDING & GROUNDS		
Salaries & Wages	01-26-310-012	
Other Expense	01-26-310-024	27,000
VEHICLE MAINTENANCE		
Salaries & Wages	01-26-315-011	20,850
Other Expense	01-26-315-030	4,625
COMMUNITY SERVICE ACT (CONDO)		
	01-26-325-020	4,250
PUBLIC HEALTH SERVICES		
Salaries & Wages	01-27-330-010	5,070
Other Expense	01-27-330-022	9,300
ENVIRONMENTAL HEALTH SERVICE		
	01-27-335-020	500
SOCIAL SERVICE AGENCY (<i>Home Nurse</i>)		
	01-27-360-020	100
RECREATION SERVICES & PROGRAMS		
Salaries & Wages	01-28-370-012	13,000
Other Expense	01-28-370-028	40,000
MAINTENANCE OF PARKS		
Salaries & Wages	01-28-375-011	42,600
Other Expense	01-28-375-026	7,000
MUNICIPAL LIBRARY		
Salaries & Wages	01-29-390-011	35,340
Other Expense	01-29-390-022	
ACCUMULATED LEAVE COMPENSATION		
	01-30-415-020	50,000
CELEBRATION OF PUBLIC EVENTS		
	01-30-420-020	2,000
ELECTRICITY		
	01-31-430-020	22,500
STREET LIGHTING		
	01-31-435-020	22,500
TELEPHONE		
	01-31-440-100	10,000
FIRE HYDRANTS		
	01-31-444-020	28,000
WATER		
	01-31-445-100	5,000
GAS		
	01-31-446-100	1,250
FUEL OIL		
	01-31-447-225	250

GASOLINE	01-31-460-100	54,825
GARBAGE DISPOSAL	01-32-465-020	83,250
SOCIAL SECURITY	01-36-472-020	43,000
MUNICIPAL COURT		
Salaries & Wages	01-42-490-011	69,928
Other Expense	01-42-490-022	1,500
GREEN ACRES LOAN PAYMENTS	01-45-940-020	47,158
TOTAL EXTENDED TEMPORARY BUDGET		2,154,966

Motion: Mr. Bitman
Second: Mr. Neff

Council and Public Discussion: Mr. Biehl stated that this is necessary because the State has not yet given approval to adopt the Budget. He said the Public Hearing could be held, with adoption of the Budget at a later meeting, when State approval is received. He said it won't impact the Borough's ability to proceed with its obligations, except that it will delay the tax bills.

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour,
Mr. Levine, Mr. Neff, Mr. O'Hern,
Negative: None
Abstentions: None

PUBLIC HEARING

CALENDAR YEAR 2009 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMIT AND TO ESTABLISH A CAP BANK

Mr. Biehl certified that same had been published in the Two River Times on June 19, 2009, posted on the bulletin board, with copies available to the public.

Motion hearing be opened: Mr. Gilmour
Second: Mr. Bitman

Roll Call: Voice Vote - Ayes - Unanimous

Mayor Castleman declared the hearing open and called for comments. Mr. Biehl stated that this allows the Borough to go through a 3 1/2% CAP, as opposed the 2 1/2% CAP. This allows the Borough to establish a CAP bank, in the event there are excess funds, that could be used next year. Seeing no further comment, Mayor Castleman called for a Motion to close the hearing.

Motion hearing be closed: Mr. Neff
Second: Mr. Gilmour

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour,
Mr. Levine, Mr. Neff, Mr. O'Hern,
Negative: None
Abstentions: None

Mayor Castleman declared the hearing closed and called for a second reading.

Mr. Biehl introduced for second reading by title only:

CALENDAR YEAR 2009 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMIT AND TO ESTABLISH A CAP BANK

Motion: Mr. Bitman
Second: Mr. O'Hern

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour,
Mr. Levine, Mr. Neff, Mr. O'Hern,
Negative: None
Abstentions: None

PUBLIC HEARING

2009 MUNICIPAL BUDGET CERTIFICATION

Mr. Biehl certified that same had been published in the Two River Times on June 19, 2009, available at Borough Hall, with copies available at the Public Library to the public.

Motion hearing be opened: Mr. Neff
Second: Mr. O'Hern

Roll Call: Voice Vote - Ayes - Unanimous

Mayor Castleman declared the hearing open and called for comments. Mr. Biehl stated that the amount to be raised by taxation is \$6,209,329.97, that is approximately \$45,000.00 higher than last year. Mr. Neff and Mr. Levine noted that much thought and many meetings had been held to work for a balanced budget, with much discussion of the Finance Committee, with attention to long-term spending as well. Mr. Levine assured the Council that all expenditures were carefully reviewed and discussed. Mayor Castleman commended Mr. Biehl for his efforts and skills in developing a Budget that is fiscally responsible and thanked everyone for their work. Mr. Levine further noted that the

concerns of the Borough employees and taxpayers were taken into equal consideration. Seeing no further comment, Mayor Castleman called for a Motion to close the hearing.

Motion hearing be closed: Mr. Bitman
Second: Mr. Gilmour

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour,
Mr. Levine, Mr. Neff, Mr. O'Hern,
Negative: None
Abstentions: None

Mayor Castleman stated that the vote would be held for the next meeting. Mr. Biehl suggested the meeting for final adoption of the Budget be rescheduled for Tuesday, July 14, 2009, and noted there will be no further discussion of the Budget. Mayor Castleman declared the Hearing closed.

PUBLIC HEARING

AN ORDINANCE FOR SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF LITTLE SILVER, FOR THE YEAR 2009

Mr. Biehl certified that same had been published in the Two River Times on June 19, 2009, posted on the bulletin board, with copies available to the public.

Motion hearing be opened: Mr. Gilmour
Second: Mr. O'Hern

Roll Call: Voice Vote - Ayes - Unanimous

Mayor Castleman declared the hearing open and called for comments. Seeing none, she called for a Motion to close the hearing.

Motion hearing be closed: Mr. Bitman
Second: Mr. Neff

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour,
Mr. Levine, Mr. Neff, Mr. O'Hern,
Negative: None
Abstentions: None

Mayor Castleman declared the hearing closed and called for a second reading.

Mr. Biehl introduced for second reading by title only:

AN ORDINANCE FOR SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF LITTLE SILVER, FOR THE YEAR 2009

Motion: Mr. Gilmour
Second: Mr. Neff

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour,
Mr. Levine, Mr. Neff, Mr. O'Hern,
Negative: None
Abstentions: None

PUBLIC HEARING

A CAPITAL IMPROVEMENTS BOND ORDINANCE APROPRIATING THE SUM OF \$709,000.00 AND AUTHORIZING THE ISSUANCE OF \$673,550.00 BONDS OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION

Mr. Biehl certified that same had been published in the Two River Times on June 19, 2009, posted on the bulletin board, with copies available to the public.

Motion hearing be opened: Mr. Gilmour
Second: Mr. O'Hern

Roll Call: Voice Vote - Ayes - Unanimous

Mayor Castleman declared the hearing open and called for comments. Seeing none, she called for a Motion to close the hearing.

Motion hearing be closed: Mr. Bitman
Second: Mr. Gilmour

Roll Call: Voice Vote - Ayes - Unanimous

Mayor Castleman declared the hearing closed and called for a second reading.

Mr. Biehl introduced for second reading by title only:

A CAPITAL IMPROVEMENTS BOND ORDINANCE APROPRIATING THE SUM OF \$709,000.00 AND AUTHORIZING THE ISSUANCE OF \$673,550.00 BONDS OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION

Motion: Mr. Gilmour
Second: Mr. Bitman

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour,
Mr. Levine, Mr. Neff, Mr. O'Hern,
Negative: None
Abstentions: None

PUBLIC HEARING

AN ORDINANCE APPROPRIATING \$141,434.00 OF CAPITAL IMPROVEMENT FUND BALANCE FOR VARIOUS IMPROVEMENTS IN THE BOROUGH OF LITTLE SILVER, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Mr. Biehl certified that same had been published in the Two River Times on June 19, 2009, posted on the bulletin board, with copies available to the public.

Motion hearing be opened: Mr. Gilmour
Second: Mr. O'Hern

Roll Call: Voice Vote - Ayes - Unanimous

Mayor Castleman declared the hearing open and called for comments. Seeing none, she called for a Motion to close the hearing.

Motion hearing be closed: Mr. Gilmour
Second: Mr. O'Hern

Roll Call: Voice Vote - Ayes - Unanimous

Mayor Castleman declared the hearing closed and called for a second reading.

Mr. Biehl introduced for second reading by title only:

AN ORDINANCE APPROPRIATING \$141,434.00 OF CAPITAL IMPROVEMENT FUND BALANCE FOR VARIOUS IMPROVEMENTS IN THE BOROUGH OF LITTLE SILVER, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Motion: Mr. Gilmour
Second: Mr. Bitman

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour,
Mr. Levine, Mr. Neff, Mr. O'Hern,
Negative: None
Abstentions: None

Mr. Biehl read the following:

RESOLUTION

WHEREAS, the 2009 Salary Ordinance adopted on June 29, 2009 fixed the salaries and compensations for certain titles and positions of the officers and employees of the Borough of Little Silver:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that the following named officers and employees shall be compensated for 2009 at the rates designated as follows. Any officer or employee employed after January 1, 2009 shall have their annual compensation pro-rated as of the date of employment:

<u>NAME</u>	<u>POSITION OR TITLE</u>	
Suzanne S. Castleman	Mayor	3,000.00
Jonathan H. Bitman	Council Member	2,500.00
David E. Gilmour	Council Member	2,500.00
Robert C. Neff, Jr.	Council Member	2,500.00
Daniel O'Hern	Council Member	2,500.00
Stuart Van Winkle	Council Member	2,500.00
Michael D. Biehl	Administrator	55,576.00
Michael D. Biehl	Borough Clerk	89,551.00
Helen Gormley	Deputy Borough Clerk	29,228.00
Helen Gormley	Recycling Coordinator	44,178.00
J. Stephen Walters	Tax Assessor	41,938.00
Lynn Marie Gale	Treasurer	31,779.00
Lynn Marie Gale	Chief Financial Officer	53,709.00
Lynn Marie Gale	Tax Collector	14,487.00
Laura Geraghty	Deputy Tax Collector	10,868.00
Laura Geraghty	Deputy Chief Financial Officer	40,292.00
Laura Geraghty	Deputy Treasurer	23,840.00
Patrice Lang	General Clerical Assist.	16.95/hr
James Berube, Jr.	Municipal Court Judge	29,519.00
Carol Foster	Court Administrator	23,615.00
Carol Foster	Violations Clerk	27,333.00
Janice Swaggerty	Deputy Court Administrator	38,000.00
Kathryn Krause	Deputy Court Clerk	16.95/hr
Sharon Kavendek	Clerk's Assistant	40,638.00
Michael Halfacre	Prosecutor	10,333.00
John O. Bennett	Borough Attorney	14,999.00
Susan Edwards	Library Director	57,553.00
Anita O'Brien	Principal Library Assist.	26,996.00
Sandra Wells	Library Technician, Jr.	14.60/hr
Gail Spencer	Library Technician, Sr.	18,433.00
Diane Ramsey	Administrative Clerk	10,839.00
Diane Ramsey	Planning Board Clerk	40,161.00
Diane Ramsey	Zoning Admin Officer	13,963.00
Richard DeFazio	Fire Prevention Official	12,655.00
Linda Goff	Newsletter Editor	5,710.00
Linda Goff	General Clerical Assist.	16.95/hr
Michael Olimpi	Property Maintenance	

	Code Enforcement Officer	6,181.00
Michael Olimpi	Shade Tree Enforcement Officer	33,546.00
Michael Olimpi	Facilities and Grounds	
Coordinator		22,869.00
Michael Olimpi	Zoning Inspector	3,047.00
Betty Ann Berube	Board of Health Clerk	4,852.00
Betty Ann Berube	Registrar	1,359.00
Betty Ann Berube	Bd. of Health Secretary	547.00
Douglas Glassmacher	Recreation Director	20,220.00
	Youth Summer Counselors	7.25/hr
	Tennis Instructor	1,800.00
Shannon Giblin	Chief of Police	115,731.00
Ann Mihlon	Sr. Police Dispatcher	46,361.00
Christopher P. Boyle	Sr. Police Dispatcher	46,361.00
Christopher P. Boyle	Special Police Officer (Class I)	16.95/hr
Joseph Lauterwasser	Sr. Police Dispatcher	46,361.00
Joseph Lauterwasser	Class I Special Officer	16.95/hr
Joseph Lauterwasser	Relief Crossing Guard	42.75/day
Richard Smith	Sr. Police Dispatcher	46,361.00
Richard Smith	Special Police Officer (Class I)	16.95/hr
James Jiminaro	Relief Police Dispatcher	16.95/hr
John McGuire	Relief Police Dispatcher	16.95/hr
John McGuire	Special Police Officer (Class I)	16.95/hr
John McGuire	Railroad Parking Meter Coordinator	25.00/hr
Joseph Lauterwasser	Railroad Parking Meter Coordinator	25.00/hr
Dennis Kerr	Relief Police Dispatcher Trainee (6/3/08)	7.25/hr
Andrew Smith	Relief Police Dispatcher	16.95/hr
John Mercun	Relief Police Dispatcher	16.95/hr
Peter Giblin	Relief Police Dispatcher	16.95/hr
Peter Giblin	Special Police Officer (Class I)	16.95/hr
Peter Giblin	Relief Crossing Guard	42.75/day
William Bergen	Crossing Guard "A"	42.75/day
Roger Dolan	Crossing Guard "A"	42.75/day
Susan Valerio	Crossing Guard "A"	42.75/day
Quiana M. Farrow	Crossing Guard "A"	42.75/day
Elizabeth Cain	Crossing Guard "A"	42.75/day
Mamie Holmes	Crossing Guard "A"	42.75/day
James A. McNally	Crossing Guard "A"	42.75/day
Lorriane Katz	Crossing Guard "A"	42.75/day
William Kennelly	Crossing Guard "A"	42.75/day
Roland Jackson	Crossing Guard "B"	39.05/day
Roger LeValley	Crossing Guard "B"	39.05/day
Barbara Aras	Relief Crossing Guard	42.75/day
Mary Ann Ferrara	Relief Crossing Guard	42.75/day
William Gibson	Relief Crossing Guard	42.75/day
Gail Drawbaugh	Relief Crossing Guard	42.75/day
Amy Hirsch	Relief Crossing Guard	42.75/day

Amy Hirsch	Police Secretary	39,804.00
Amy Hirsch	Computer Technician	5,013.00
Amy Hirsch	Railroad Parking Coordinator	16.95/hr
Dean Licata	Borough Mechanic	68,256.00
Robert Tetley	Public Works/Recycling Foreman	67,448.00
John Morris	Public Works/Recycling Roadman After One Year	55,761.00
Dominick Soldo	Public Works/Recycling Roadman	56,895.00
Paul Rivera	Public Works/Recycling Roadman	56,895.00
Nicholas Hubbard	Groundskeeper (After 3 Years)	57,725.00
Kelly Cosentino	Public Works/Recycling Roadman	56,895.00
Rick Dietz	Groundskeeper/Jr. Crew Leader	58,714.00
Christopher Sarn	Public Works/Recycling Roadman	56,895.00
Michael Martelli	Public Works/Recycling Roadman	56,895.00
James Gannon	Public Works/Recycling Director	73,000.00
Brian Cotter	Public Works Recycling Roadman One Year (1/1/09-9/11/09)	44,518.00
Brian Cotter	Public Works Recycling Roadman After One Year (9/12/09-12/31/09)	55,761.00

BE IT FURTHER RESOLVED that the following named personnel are eligible for educational credit benefits in the amount listed respectively and such amount shall be added to the Base Salary in accordance with the 2009 Salary Ordinance; and

Christopher Boyle	500.00
Carol Foster	500.00

Lynn Marie Gale	500.00
Ann Mihlon	500.00
Christopher Sarn	500.00
Michael Biehl	1,000.00
Susan Edwards	1,500.00
Richard Smith	1,000.00
Laura Geraghty	1,000.00

BE IT FURTHER RESOLVED that the following named personnel upon completion of one year's service to the Borough or within thirty (30) days after earning the appropriate degree are eligible for educational credit benefits in the amount listed respectively as a one-time payment and shall not be reflected in the Base Salary in accordance with the 2009 Salary Ordinance; and

1,000.00

BE IT STILL FURTHER RESOLVED that the names, designations and salaries herein provided supercede all previous names, designations and salaries heretofore by Resolution established. Longevity shall be in accordance with the 2009 Salary Ordinance; and

BE IT FINALLY RESOLVED that a certified copy of this Resolution be transmitted to the Borough Deputy Chief Financial Officer to make the necessary payroll adjustments.

Motion: Mr. Neff
 Second: Mr. Bitman

Council and Public Discussion: None

Roll Call:
 Affirmative: Mr. Bitman, Mr. Gilmour,
 Mr. Levine, Mr. Neff, Mr. O'Hern,
 Negative: None
 Abstentions: None

Public Portion: Remarks of the public for the good of the Borough: None

Motion to Adjourn: Mr. Gilmour
 Second: Mr. O'Hern

Roll Call: Voice Vote - Ayes – Unanimous

The meeting was adjourned at _____ p.m.

Michael D. Biehl
 Administrator/Clerk