

**MINUTES OF THE REGULAR MEETING OF THE  
LITTLE SILVER BOROUGH COUNCIL  
April 19, 2010**

The meeting was called to order and the Statement of Compliance with the Open Public Meetings Act given by Mayor Castleman at 8:45 p.m.

"Adequate notice of this meeting has been provided by the mailing of a notice to the Asbury Park Press and The Two River Times, by filing same with the Clerk of the Borough of Little Silver and by prominently posting said notice on the bulletin board of the Borough Hall, all since January 4, 2010."

The salute to the flag was led by Mr. Gilmour and followed by a moment of silence, during which Mr. Bennett requested thought for Bob Franks, a long-time public servant of the State and former Senator and Assemblyman Joe Azzolina, who both died recently.

Roll Call:

Present: Mayor Castleman, Mr. Bitman, Mr. Gilmour, Mr. Neff,  
Mr. O'Hern, Attorney Bennett and Mr. Biehl, Administrator/Clerk

Absent: Mr. Levine, Mr. VanWinkle

Consideration of Minutes for Regular Meetings and/or Special Meetings: None

Consideration of Executive Session Minutes: None

Communications: None

Student remarks and brief remarks on the Agenda from other members of the Public:

**RESOLUTION - Payment of Bills and Claims**

Mr. Gilmour offered this resolution in favor of the payment of the following vouchers which have been properly authenticated and presented for payment representing expenditures for which an appropriation was duly made in the budget adopted by the governing body, including any emergency expenditures in the said appropriation for this payment of said vouchers and which the Deputy Municipal Financial Officer has certified that sufficient funds are available to pay the same from each designated appropriation.

Check Disbursements

Operating – Current Year	\$ 185,643.15
Operating – Prior Year	180.00
School Taxes	1,315,182.66
Capital	48,130.55
Grant	582.48

Various Trusts & Reserves	23,698.90
Escrow Projects	2,492.50
Payroll of 4/16/10	\$ 140,752.63
Void Checks:	\$ 0.00
ACH Debit	
Authorize.Net, LLC	\$ 16.30
Manual Checks:	\$ 0.00
Wire Transfers:	\$ 0.00
Total	\$ 1,726,679.17

I hereby certify that there are sufficient funds available to pay the above listed vouchers as submitted. Laura M. Geraghty, C.M.F.O., Deputy Finance Officer.

Motion: Mr. Gilmour  
Second: Mr. O'Hern

Council and Public Discussion: None

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour, Mr. Neff, Mr. O'Hern  
Negative: None  
Abstentions: None

**REPORTS OF COUNCIL MEMBERS:**

**FIRE, FIRST AID AND NEWSLETTER** (Board of Health, Public Affairs, Library Trustees): Mr. Levine absent, no report. Mayor Castleman noted that she included information from the Mosquito Commission in this month's Newsletter.

**POLICE AND EMERGENCY PREPAREDNESS** (Traffic Safety Committee, Drug Alliance, Local Emergency Planning Council): Mr. Gilmour reported that the Police Committee has narrowed over 75 applications down to 5 qualified applicants for Police Officer, and interviews will begin Thursday night. Mr. Gilmour added that budget cuts had been discussed with the Police Committee, such as eliminating the motorcycle which is in limited use and has a high resale value, the funds of which could go toward purchase of one of the two new police cars requested.

BUILDINGS, GROUNDS, EQUIPMENT, STREET LIGHTS (Recreation, Property Maintenance, Downtown Development Committee): Mr. O'Hern reported that Mr. Glassmacher had reported at the last Recreation Committee meeting that 884 participants have registered for softball, baseball, lacrosse, with total payments of \$41,090.00. He added that of that total, \$37,560.00 was obtained through the new electronic registration process, and \$850.00 in late fees were collected.

PERSONNEL (Environmental Commission, Shade Tree Commission, Open Space): Mr. Neff, no report.

PUBLIC WORKS (Planning Board, Americans With Disabilities Act Committee, Parker Homestead Liaison, Recycling, Little Silver Cross Acceptance Liaison): Mr. Bitman reported that the next regular meeting of the Planning Board would be tomorrow evening, and copies of the Agenda were available.

FINANCE AND BUDGET AND INSURANCE (Business and Professional Association, Finance Advisory, Waterfront Committee): Mr. VanWinkle absent, no report.

Council and Public Discussion: None

Mayor's Report: Mayor Castleman reported that Parker Homestead is in need of painting. She also reported there will be a meeting on May 13 with consultants regarding Parker Homestead and its use. Markham Place and Point Road schools representatives will be present. She further reported plans are being drawn up for renovation of the two barns, which will help toward getting the Homestead on the National Registry. Mayor Castleman further noted that some Boy Scouts were considering Eagle Scout projects of cleaning up around the greenhouses, and that some community members were investigating planting at the Parker Homestead property, but that would have to be considered in the plans for historic renovation.

Other Reports:

Mr. Biehl gave the Financial Summary for the Month of April, 2010:

Cash on Hand Beginning of the Month	\$ 11,868,602.00
Total Monthly Receipts	206,559.00
Total Monthly Disbursements	2,501,775.00
Cash on Hand End of Month	\$ 9,573,385.00

He noted that the majority of the Borough's invested funds are in the New Jersey Cash Management Fund at an average rate for the month of .35 %.

Old Business: None

New Business:

**ORDINANCE INTRODUCTION**

Mayor Castleman introduced by title:

AN ORDINANCE FOR SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF LITTLE SILVER, FOR THE YEAR 2010

Mr. Biehl noted that upon introduction same would be advertised according to law, posted on the Borough bulletin board, and held over for a public hearing on May 17, 2010.

Motion: Mr. O’Hern  
Second: Mr. Neff

Council and Public Discussion: Mr. Biehl noted this is for the Finance Officer, according to the agreement at the time she was hired.

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour, Mr. Neff, Mr. O’Hern  
Negative: None  
Abstentions: None

**ORDINANCE INTRODUCTION**

Mayor Castleman introduced by title:

AN ORDINANCE CREATING A NEW SECTION 5-27, ENTITLED “REFUSE CONTAINERS/DUMPSTERS”, OF CHARTER V, “POLICE REGULATIONS”, OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF LITTLE SILVER, NEW JERSEY (1973)

Mr. Biehl noted that upon introduction same would be advertised according to law, posted on the Borough bulletin board, and held over for a public hearing on May 17, 2010.

Motion: Mr. Gilmour  
Second: Mr. O’Hern

Council and Public Discussion: None

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour, Mr. Neff, Mr. O’Hern  
Negative: None  
Abstentions: None

## **ORDINANCE INTRODUCTION**

Mayor Castleman introduced by title:

AN ORDINANCE CREATING A NEW SECTION 5-298, ENTITLED "PRIVATE STORM DRAIN INLET RETROFITTING", OF CHAPTER V, "POLICE REGULATIONS", OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF LITTLE SILVER, NEW JERSEY (1973)".

Mr. Biehl noted that upon introduction same would be advertised according to law, posted on the Borough bulletin board, and held over for a public hearing on May 17, 2010.

Motion: Mr. Neff  
Second: Mr. Gilmour

Council and Public Discussion: None

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour, Mr. Neff, Mr. O'Hern  
Negative: None  
Abstentions: None

## **ORDINANCE INTRODUCTION**

Mayor Castleman introduced by title:

BOND ORDINANCE REAPPROPRIATING \$32,053.31 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR RAILROAD STATION LOT IMPROVEMENTS IN AND BY THE BOROUGH OF LITTLE SILVER, IN THE COUNTY OF MONMOUTH, NEW JERSEY

Mr. Biehl noted that upon introduction same would be advertised according to law, posted on the Borough bulletin board, and held over for a public hearing on May 17, 2010.

Motion: Mr. Bitman  
Second: Mr. Gilmour

Council and Public Discussion: Attorney Bennett noted that this is essentially taking monies left over from Railroad Station renovations and applying it to renovations on the parking lot.

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour, Mr. Neff, Mr. O'Hern  
Negative: None  
Abstentions: None

**CONSENT AGENDA:** Mayor Castleman announced that the following Resolutions had been discussed and would now be approved by Consent Agenda. Mr. Biehl requested eliminating Resolution #3 because there was an error that he would correct it on reading.

Motion: Mr. Neff  
Second: Mr. Gilmour

Roll Call:

Affirmative: Mr. Bitman, Mr. Gilmour, Mr. Neff, Mr. O’Hern  
Negative: None  
Abstentions: None

**R E S O L U T I O N**

BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that a resolution designating 2010 salaries for employees of the Borough of Little Silver adopted on January 25, 2010 be and is hereby amended as follows:

DELETE: (Effective April 2, 2010)

Justin Bradley	Patrolman (4 years)	\$70,726.00
	(1/1/10-7/18/10)	
	Patrolman (5 years)	\$77,488.00
	(7/19/10-12/31/10)	

BE IT FINALLY RESOLVED that a certified copy of this Resolution be transmitted to the Borough Deputy Chief Financial Officer to make the necessary payroll adjustments.

**R E S O L U T I O N**

WHEREAS, the Department of Public Works is in need of one Coats Tire Changer; and

WHEREAS, the Department of Public Works Mechanic has solicited the following quotes:

Fleet Pride	
Edison, NJ	\$7,066.00
Grainger	
Eatontown, NJ	\$7,257.92; and

WHEREAS, adequate funding for said purchase is contained in Ordinance 678-09; and

WHEREAS, the Borough Administrator/Clerk has reviewed the quotes and finding them to be in order recommends that the low quote submitted by Fleet Pride in the amount of \$7,066.00 be accepted;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that the Borough Administrator/Clerk be and is hereby authorized to purchase one Coats Tire Changer in the amount of \$7,066.00 from Fleet Pride.

### RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that a resolution designating 2009 salaries for employees of the Borough of Little Silver adopted on June 29, 2009 be and is hereby amended as follows:

DELETE:	(Effective April 15, 2010)		
William Gibson	Relief Crossing Guard		\$42.75/day

ADD:	(Effective April 16, 2010)		
William Gibson	Crossing Guard "A"		\$42.75/day

BE IT FURTHER RESOLVED that a certified copy of this Resolution be transmitted to the Borough Deputy Chief Financial Officer to make the necessary payroll adjustments.

### RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that a Resolution designating 2009 salaries for employees of the Borough of Little Silver adopted on June 29, 2009 be and is hereby amended as follows:

ADD:	(Effective February 9, 2010)		
Michael Very	Relief Dispatcher Trainee		\$7.25/hr

BE IT FURTHER RESOLVED that a certified copy of this Resolution be transmitted to the Borough Deputy Chief Financial Officer to make the necessary payroll adjustments.

Mr. Biehl read the following:

### RESOLUTION

WHEREAS, in 2009 the Borough of Little Silver began collecting funds in accordance with its COAH approved Ordinance for its Affordable Housing Fund; and

WHEREAS, the Mayor and Council made the decision to begin collections with qualified applicants beginning September 1, 2009; and

WHEREAS, several applicants had begun the process prior to the decision to use the September 1, 2009 date and had paid fees in order to obtain a Certificate of Occupancy; and

WHEREAS, the Borough Administrator/Clerk was authorized to return those fees paid into the Affordable Housing Fund as follows:

Kelly Builders	108 Parker Avenue	\$11,380.98
Highview Homes	129 Birch Avenue 137 Birch Avenue 145 Birch Avenue	12,550.09
Oleg Shnayderman	573 Prospect Avenue	<u>11,753.21</u>
Total		\$35,684.28

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Silver that the actions of the Borough Administrator/Clerk be and are hereby approved in accordance with the intentions of the Governing Body.

Public Portion: Remarks of the public for the good of the Borough: Mayor Castleman noted that residents at Highview Homes had not received census forms. Mr. Biehl replied that he had been advised by the Census Bureau that there would be a second mailing.

Motion to Adjourn: Mr. Gilmour  
Second: Mr. Bitman

Roll Call: Voice Vote - Ayes – Unanimous

The meeting was adjourned at 9:00 p.m.

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Michael D. Biehl  
Administrator/Clerk